

## I. NG712 Weekly Ministry Schedule

### Sunday – The Main Event

9:30 AM – 12:15 PM

9:30 – 10:40 Student Center (Satellite Bldg. #22)  
10:50 – 11:15 Gymnasium (2<sup>nd</sup> FL of Main Bldg.)  
11:20 – 12:15 Small Group Classrooms (1<sup>st</sup> FL of Main Bldg.)

- Appropriate Arrival Time: 9:15 - 9:30 AM
- Appropriate Pick up Time: 12:15 PM

### Wednesday – EntryPoint

6:30 – 8:30 PM Student Center (Satellite Bldg. #22)

- Appropriate Arrival Time: 6:15 - 6:30 PM
- Appropriate Pick up Time: 8:30 - 8:45 PM

## II. Arrival Procedures

1. Each student ministry program (Sun AM/Wed PM) begins at the Student Center.
2. Once a student arrives, he/she is expected to remain (at all times) in one of two areas:
  - a. Inside the Student Center
  - b. Inside the perimeter of the Student Center parking lot (basketball, gaga ball, volleyball, nine-square, carpet-ball, fire pit, fence line and yellow gate areas ONLY). NOTE: A car is always parked at the entrance to the Student Center parking lot as a blockade to all incoming car traffic to the Student Center parking lot to allow our teens to safely occupy the recreational area. NOTE: The children's playground is always off-limits to ALL middle/high school students (unless supervised by an authorized adult Student Leader).
3. At any transition time (mostly on Sun AM but occasionally on Wed PM as well) all students MUST FOLLOW an adult Student Leader as they are led

into the Main Building or any other transition destination. Students are not to transition to any location on their own *or* within a group of students without an adult Student Leader's supervision.

4. Once a student has arrived at any student ministry program/function, they are to remain with the student ministry group until the programmed end time. If there is a need for a student to leave before the end time, it must be authorized by a parent/legal guardian. Valid authorization notifications include:
  - a. Parent/legal guardian can pick up their student at any time. Please enter the student's location and speak to an authorized adult Student Leader.
  - b. Student may bring a note of early release signed by a parent/legal guardian and give it to Pastor Corey, Mr. Chip, or any other authorized adult Student Leader.
  - c. Parent/legal guardian may call/text Pastor Corey or Mr. Chip to express their need to pick up a student.
    - i. Pastor Corey's cell: (703) 909-4423
    - ii. Mr. Chip's cell: (703) 785-5940

### III. Student Drivers

1. We, as leaders, assume that if your student drives him/herself (or others) to/from youth group that the following criteria has been authorized beforehand:
  - a. Parent/legal guardian's approval of student to transport him/herself (and all passengers) to/from the youth program.
  - b. The parent/legal guardian of any passenger(s) (outside of your immediate family) have given their consent for your student to transport their student to/from a youth program.
  - c. All destinations prior to and after any youth program have been authorized by a parent/legal guardian of all student passengers.
2. Students are not permitted to transport *any* other students that they did not *initially* bring nor are any students authorized to be transported by any other student/family who did not initially transport them to the youth program (i.e., if teen-Susie drove teen-Amy to youth group, teen-Susie

cannot transport teen-Ashley nor can teen-Amy be transported by any other student/family other than teen-Susie). Whoever arrives together leaves together.

3. Student drivers are not permitted to return to their car (for ANY reason) until it is time for them to go home *without* the prior verbal consent of Pastor Corey, Mr. Chip, or any other authorized adult Student Leader.
4. Student drivers are not permitted to bring any students (other than the ones they transported) to their cars, and there is to be no loitering at/around/in the student's car for ANY reason. Students are always required to remain with the youth group and youth leaders during the youth program timeframes.

#### **IV. Student Expectations (THIS APPLIES ALSO TO TRIPS/EVENTS)**

1. All students, while on the Calvary Road Baptist Church (CRBC) campus/property, and/or ALL Youth Ministry event locations are always to remain with the youth group and adult Student Leaders unless approval has been verbally communicated by Pastor Corey, Mr. Chip, or any other authorized Student Leader. (*see Section VI., para. 1*)
2. No prescription/over-the-counter (OTC) drugs may be administered student-to-student, nor may any/all prescription/OTC drugs be distributed/sold/purchased student-to-student. Adult Student Leaders are authorized to administer OTC drugs (for headaches/diarrhea/upset stomach, etc.) to students only upon verbal/written consent by the student's parent/legal guardian (*see Section VI., para. 2*).
3. The use of tobacco, e-cigarettes, Vapes, Juuls, etc., is always strictly forbidden while on the CRBC campus/property, and/or ALL Youth Ministry event locations. Notice: in accordance with the laws of Virginia, possession/use of tobacco/nicotine products is ILLEGAL for users under the age of 21. (*see Section VI., para. 3*).

4. The use/distribution/sale of marijuana, alcohol, and all other illegal drugs/pills of any kind is always strictly forbidden while on the CRBC campus/property, and/or ALL Youth Ministry event locations (*see Section VI., para. 3*).
5. Weapons of any/all kind are strictly forbidden on the CRBC campus/property, and/or ALL Youth Ministry event locations (i.e., weapons/firearms/knives (of any size blade) /explosives, etc.) (*see Section VI., para. 5*).

**V. Student Dismissal**

1. Students must not leave any youth program for any reason until it has been formally dismissed unless prior approval has been given by the student’s parent/legal guardian. Early dismissal must be coordinated in accordance with the procedures outlined in *Section II., para. 4(abc)* under **Arrival Procedures** (*see Section VI., para. 4*).
2. Unless otherwise specified by parents, all students will be dismissed to meet up with parents/await pick-up/return to their family/personal vehicles at the close of all youth programs. If you would prefer that your student not wait unaccompanied, please let Pastor Corey or Mr. Chip know and be sure that you are on time for pick-up. (Leaders have families to attend to and need to leave on time as well.)
  - a. Appropriate Pick Up Time for SunAM: 12:15PM
  - b. Appropriate Pick Up Time for WedPM: 8:30-8:45PM
3. If you would like to personally pick up your student, here is the time/location information:

SunAM

9:30-10:40	Student Center (Bldg. #22)
10:50-11:15	Gymnasium (2 <sup>nd</sup> FL Main Bldg.)
11:20-12:15	Small Group Classrooms (1 <sup>st</sup> FL Main Bldg.)
	7 <sup>th</sup> & 8 <sup>th</sup> Grade Boys: Rm. 127
	7 <sup>th</sup> & 8 <sup>th</sup> Grade Girls: Rm. 125
	9 <sup>th</sup> & 10 <sup>th</sup> Grade Boys: Rm. 110

9<sup>th</sup> & 10<sup>th</sup> Grade Girls: Rm. 113  
11<sup>th</sup> & 12<sup>th</sup> Grade Boys: Rm. 101  
11<sup>th</sup> & 12<sup>th</sup> Grade Girls: Rm. 102

WedPM

6:30-8:30

Student Center (Bldg. #22)

## **VI. Enforcement Procedures**

### 1. Arrival Procedures Infractions (*Section II.*)

- 1<sup>st</sup> Time: Student Warning/Parent Call
- 2<sup>nd</sup> Time: Student Suspension Warning/Parent Call
- 3<sup>rd</sup> Time: Student Suspension until Parent Conference

### 2. Student Driver Infractions (*Section III.*)

- 1<sup>st</sup> Time: Student Warning/Parent Call
- 2<sup>nd</sup> Time: Student Suspension Warning/Parent Call
- 3<sup>rd</sup> Time: Student Suspension until Parent Conference

### 3. Student Expectations Infractions (*Section IV.*)

#### Rule 1 (*Section IV., para. 1*)

- 1<sup>st</sup> Time: Student Warning/Call Home
- 2<sup>nd</sup> Time: Student Suspension Warning/Call Home
- 3<sup>rd</sup> Time: Student Suspension until Parent Conference

#### Rule 2 (*Section IV., para. 2*)

- 1<sup>st</sup> Time: Student Suspension Warning/Call Home
- 2<sup>nd</sup> Time: Student Suspension until Parent Conference

#### Rule 3 (*Section IV., para. 3*)

- 1<sup>st</sup> Time: Student Suspension Warning/Call Home
- 2<sup>nd</sup> Time: Student Suspension until Parent Conference

#### Rule 4 (*Section IV., para. 4*)

- 1<sup>st</sup> Time: Law enforcement will be contacted by CRBC staff/volunteers
- In addition: The CRBC Board of Trustees will also be notified and they will initiate and serve the involved party/parties a letter restricting

the student's activity and/or prohibiting them from being on the CRBC campus/property.

Rule 5 Section IV., para. 5)

1<sup>st</sup> Time: Law enforcement will be contacted by CRBC staff/volunteers  
In addition: The CRBC Board of Trustees will also be notified and they will initiate and serve the involved party/parties a letter restricting the student's activity and/or prohibiting him/her from being on the CRBC campus/property.

4. Dismissal Procedures Infractions (*Section V.*)

1<sup>st</sup> Time: Student Warning/Call Home  
2<sup>nd</sup> Time: Student Suspension Warning/Call Home  
3<sup>rd</sup> Time: Student Suspension until Parent Conference

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Instructions:

Complete the Parent/Student Signature Page (p. 7) by doing the following:

- a. Print the first and last name of each student in your household who is part of the NG712 Student Ministry of Calvary Road Baptist Church (Grades 7-12)
- b. Print the first and last name of each parent/guardian who resides at the same physical address of the student(s).
- c. Provide the signature/date of each parent who resides at the same physical address of the student(s).
- d. Provide the signature/date of each student who is part of the NG712 Student Ministry of Calvary Road Baptist Church (Grades 7-12).

Mail to Calvary Road Baptist Church, c/o NG712 Ministry, 6811 Beulah St, Alexandria VA 22310  
Questions/Comments? Call Pastor Corey at (703) 922-6700 or email at [pastorcorey@crbc.org](mailto:pastorcorey@crbc.org)

This Document, Signature Page, and intro video can be viewed/accessed at:

[www.crbc.org/nextgen712/parents-students](http://www.crbc.org/nextgen712/parents-students) under the **Safety Procedures TAB**

**Parent/Student Signature Page**

I/we, the parent(s)/legal guardian(s) of:

Student 1 Name: \_\_\_\_\_

Student 2 Name: \_\_\_\_\_

Student 3 Name: \_\_\_\_\_

...have read and will support the information outlined in the **CRBC NextGen712 Safety Procedures & Guidelines for Parent & Students (dtd. 01 Sep 2019 – 31 Aug 2020)**, and will do everything I can to ensure a safe and secure environment for the students of the Calvary Road Baptist Church NextGen712 Student Ministry.

Parent/Guardian 1 Full Name (*please print*) \_\_\_\_\_

Parent/Guardian 1 Signature: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ /20 \_\_\_\_\_

Parent/Guardian 2 Full Name (*please print*) \_\_\_\_\_

Parent/Guardian 2 Signature: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ /20 \_\_\_\_\_

I, the student, have read and will support the information outlined in the **CRBC NextGen712 Safety Procedures & Guidelines for Parent & Students (dtd. 19 Apr 19)**, and will do everything I can to ensure a safe and secure environment for the students of the Calvary Road Baptist Church NextGen Student Ministry.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ /20 \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ /20 \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ /20 \_\_\_\_\_

**Comments**

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